PTA
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CASH VERIFICATION FORM

(Membership, Fundraisers, Events, Donations)

UNIT NAME **LOWELL ELEMENTARY PTA**

ACTIVITY Logo Wear DATE 9/15/2017

DESCRIPTION Sales from Back-to-School Night on 9/15. **(Be as specific as possible!)**

*** Please roll coin if there is enough.**

COINS

	X	1¢	=	
	X	5¢	=	
	X	10¢	=	
4	X	25¢	=	1.00
	X	50¢	=	
	X	$1	=	
			TOTAL COIN $	1.00

*** Please clip bills in stacks of 25 (except $5, which are stacks of 20)**

CURRENCY

25	X	$1	=	25
	X	$5	=	
3	X	$10	=	30
8	X	$20	=	160
	X	$50	=	
	X	$100	=	
			TOTAL BILLS $	215

CHECKS

# 6753	$ 12	#	$
# 543	$ 55	#	$
# 89710	$ 135	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$
#	$	#	$

*** Please don't add additional lines for checks.**

TOTAL CHECKS $ 202

GRAND TOTAL $ 418.00 *** Please use a calculator!**

Membership Dues **(Only for PTA membership fees.)**

#_____ members @ $4.95 (dues) = $_____ + donations $ _____ = Grand Total $ _____

Two counters must print and sign their names. Must incude an event chair or PTA board member.		Please leave this side blank.	
Print Names	J. Volunteer / M. Chair	Amount Received:	$
Signature #1	John Volunteer	Signature	**Don't write anything here.**
Signature #2	Mary Chair	Date	